



**Jefferson-Lewis-Hamilton-Herkimer-Oneida
Board of Cooperative Educational Services**

VACANCY NOTICE

- TITLE:** Director of Career & Technical, Adult & Continuing Education
- LOCATION:** Bohlen Technical Center, Watertown, NY
- DUTIES:** The Director is responsible for the development, implementation, improvement and marketing of the Career and Technical, Adult and Continuing Program. The Director is also responsible for implementing local, regional and state initiatives to accountability along with 21st Century Technological Integration.
- Click [Here](#) for the complete job description
- QUALIFICATIONS:** N.Y.S. certification as a School District Administrator (SDA), School District Leader (SDL) or School Administrator Supervisor (SAS).
- Three years experience in administration, (Career and Technical Education experience preferred) leading teachers in 21st Century Learning Technologies, building level experience required, district level administration experience is preferred.
- SALARY:** This is a 12-month position with a salary range of \$98,000 - \$118,000 commensurate with experience.
- STARTING DATE:** As soon as possible
- APPLY BY:** January 7, 2021
- TO APPLY:** Complete the on-line application **and** apply at <https://boces.recruitfront.com/Default>
- Upload cover letter, resume, transcripts and three letters of reference with your online application.

The Jefferson-Lewis-Hamilton-Herkimer-Oneida BOCES (Jefferson-Lewis BOCES) does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following persons have been designated to handle complaints/inquiries regarding the BOCES non-discrimination policies: George Shaffer III, Esq., Title IX Officer, Director, Employer-Employee Relations, at Jefferson-Lewis BOCES, 20104 State Route 3, Watertown, NY 13601, via email at gshaffer@boces.com, or via phone at (315) 779-7046. For further information on this notice of non-discrimination visit: <http://wdcrobcolp01.ed.gov/CFAPPS/OCR/contactus.cfm> for the address and phone number of the office that serves your area, or call 1-800-421-3481. Please note that those wishing to file a complaint may also do so through the Department of Education's Office for Civil Rights at <http://www2.ed.gov/about/offices/list/ocr/qa-complaints.html>.