

# Application for *Superintendent of Schools* Canisteo-Greenwood School District Canisteo, New York

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## Personal Information

Last name \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_

Home address \_\_\_\_\_ Phone: Office \_\_\_\_\_

Email address \_\_\_\_\_ Home \_\_\_\_\_

Present employer \_\_\_\_\_ Cell \_\_\_\_\_

Business address \_\_\_\_\_

Present position \_\_\_\_\_ Employed from \_\_\_\_\_ to \_\_\_\_\_

Type of organization or school district \_\_\_\_\_ Current salary \$ \_\_\_\_\_

Personnel responsible to you: # Instructional \_\_\_\_\_ # Non-instructional \_\_\_\_\_ Enrollment \_\_\_\_\_

School district budget \$ \_\_\_\_\_

Name/title of immediate supervisor \_\_\_\_\_ Phone \_\_\_\_\_

- |  | YES                      | NO                       |
|--|--------------------------|--------------------------|
| A. Have you ever resigned from a position rather than face disciplinary action?                                  | <input type="checkbox"/> | <input type="checkbox"/> |
| B. Has any disciplinary action been brought against you which resulted in your being discharged from employment? | <input type="checkbox"/> | <input type="checkbox"/> |
| C. Have you ever served with the U.S. Military, including the Army, Navy, Air Force, etc.?                       | <input type="checkbox"/> | <input type="checkbox"/> |
| D. Have you ever been convicted of a criminal offense?   | <input type="checkbox"/> | <input type="checkbox"/> |
| E. Are you now under charges for any crime (felony or misdemeanor)?  | <input type="checkbox"/> | <input type="checkbox"/> |
| F. Have you ever forfeited bail bond posted to guarantee your appearance in court to answer any charges?         | <input type="checkbox"/> | <input type="checkbox"/> |
| G. Have you ever had a teaching credential revoked, suspended or annulled?                                       | <input type="checkbox"/> | <input type="checkbox"/> |
| H. Have proceedings ever been initiated against you pursuant to New York State Education Law Section 3020a?      | <input type="checkbox"/> | <input type="checkbox"/> |

**If you answered YES to any of the personal information questions above, provide on a separate sheet the specifics or an explanation for the answer. If you elect not to provide specifics or if such an explanation is insufficient, a confidential investigation may be initiated. None of the above circumstances represents an automatic bar to employment. Each case is considered and evaluated on individual merits in relation to the duties and responsibilities of the position for which you are applying.**

# Education/Certification

Institution

Major/Minor

Degree

Undergraduate \_\_\_\_\_  
\_\_\_\_\_

Graduate \_\_\_\_\_  
\_\_\_\_\_

Please include a copy of the School District Administrator/School District Leader certification.

Title of Certification

State

Certification #

Currently Valid?

YES

NO

\_\_\_\_\_

\_\_\_\_\_

# Employment

Please begin with your most current former employer (you do not need to include information on your present employer).

**PLEASE NOTE: This section must be filled out completely. Do NOT state "See Attached."**

	Employed From	Through
Title _____	_____	_____
School/District _____	Highest salary \$ _____	_____
Address/Phone _____		

	Employed From	Through
Title _____	_____	_____
School/District _____	Highest salary \$ _____	_____
Address/Phone _____		

	Employed From	Through
Title _____	_____	_____
School/District _____	Highest salary \$ _____	_____
Address/Phone _____		

# References

List three professional references:

Name/title \_\_\_\_\_ Organization \_\_\_\_\_ Phone \_\_\_\_\_

Name/title \_\_\_\_\_ Organization \_\_\_\_\_ Phone \_\_\_\_\_

Name/title \_\_\_\_\_ Organization \_\_\_\_\_ Phone \_\_\_\_\_

## **Additional Information**

Please respond to the following as thoroughly and specifically as possible on this page.

Identify how your professional background, combined with your skills and attributes, has prepared you to lead the Canisteo-Greenwood Central School District through rapidly changing times.

# Affirmation and Signature

Please read the following statements, print this page and sign below. This application may be electronically submitted to Mr. Alan Pole, Educational Consultant at [polead@yahoo.com](mailto:polead@yahoo.com). This signature page must be mailed to Mr. Alan Pole at the address listed below in order for your electronically submitted application to be valid.

**Mr. Alan D. Pole, Educational Consultant  
c/o Castallo & Silky  
4514 Whistler Circle  
Manlius, New York 13104**

I hereby declare that the information provided by me is true, factual and complete. I understand that false or incomplete statements or misrepresentations may disqualify me for employment or cause my subsequent dismissal. If employed by the Canisteo-Greenwood Central School District, I understand that I may be required to supply additional personal information for the purpose of determining my eligibility for benefits and for statistical data.

I acknowledge that nothing in this application or in the Canisteo-Greenwood Central School District hiring process creates a contract of employment and that the district, should I obtain employment, retains its right to terminate my employment in accordance with law and/or contract. I hereby authorize the Canisteo-Greenwood Central School District or its agent to verify my credentials and investigate me (including a DMV check and a consumer investigative report) as allowed by law. This verification process may include discussions with references I have listed, co-workers, friends and business associates and others who the Canisteo-Greenwood Central School District or its agent, in its sole judgment, believes has relevant information. I will not make any claims against the Canisteo-Greenwood Central School District, such agents, or persons that the district or such agent may contact during the investigation of references and my application in general.

I hereby release the Canisteo-Greenwood Central School District, such agents, and such persons from any and all claims related in any way to such reference checks or investigation of my application in general.

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Date

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Signature

**The Canisteo-Greenwood Central School District does not discriminate in employment or in the educational programs and activities which it operates on the basis of age, sex, race, sexual orientation, national origin, color, religion, disability or on any other basis in violation of federal or state law.**